

# REGISTRATION FORM

**COURSE TITLE:** \_\_\_\_\_

**DATE:** ...../ ...../ 2018 | **COURSE DURATION:** .....WEEK(S)

**VENUE:**.....

## COMPANY CONTACT DETAILS

TO SECURE A PLACE AT THIS EVENT, PLEASE COMPLETE THE FOLLOWING	
Organization Name:	
Country:	
Business Postal Address:	
Contacts ( Tel/Cell):	
Fax:	
Email Address:	

## DELEGATES DETAILS

Please submit this completed signed form to: admin@proactiveafrica.com /info@proactiveafrica.com					
No	Title	Full Names	Designation	Contacts	Email Address
1					
2					
3					
4					
5					

**AUTHORIZATION:** \_\_\_\_\_

The Signatory must be authorized to sign on behalf of the company. I acknowledge that I Have read and understood all of the payments Methods, Policies and Terms & Conditions			
FULL NAME	DATE	SIGNATURE	DATE

**PAYMENT METHODS:** \_\_\_\_\_

**PRICE PER DELEGATE: 2,100 US**

Direct Deposit       EFT       Cheque

## BANK DETAILS:

**Bank:** First National Bank, **Company Name:** Proactive Africa (Pty) Ltd  
**Account Number:** 62719550198, **Branch Code:** 250-645 - **Branch Name:** Sunny Park Branch  
**Swift Code:** FIRNZAJJXXX | **Reference:** Please state your invoice number

## TERMS & CONDITIONS

**1. Payment Terms** On the return of the registration form, full payment is required within 7 working days. Payment must be received prior to the conference date. Budget Conferences reserves the right to refuse entry into the conference should full payment not have been received prior to this date. Cancellation will be charged under the term set out below.

**2. Delegate Cancellation, No shows & Substitutions:** Cancellation received in writing more than 2 weeks prior to the event being held carries a 50% Cancellation fee. Should cancellations be received between 14 days and the date of the event, the full conference fee is payable and non – refundable. Non-payment or non-attendance does not constitute cancellation.